



**DECISIONS**

<b>Committee:</b>	<b>CABINET</b>
<b>Date of Meeting:</b>	<b>Thursday, 3 September 2015</b>
<b>Date of Publication:</b>	<b>11 September 2015</b>
<b>Call-In Expiry:</b>	<b>17 September 2015</b>

This document lists the decisions that have been taken by the Cabinet at its meeting held on Thursday, 3 September 2015, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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**Call-In Procedure**

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: [www.eppingforestdc.gov.uk/local\\_democracy](http://www.eppingforestdc.gov.uk/local_democracy)

<b>Decision No:</b>
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**3. MINUTES**

**Decision:**

- (1) That the minutes of the meeting held on 23 July 2015 be taken as read and signed by the Leader of the Council as a correct record.

**7. ASSET MANAGEMENT & ECONOMIC DEVELOPMENT CABINET COMMITTEE - 9 JULY 2015**

**Decision:**

(1) That the minutes of the meeting of the Asset Management & Economic Development Cabinet Committee, held on 9 July 2015, be noted.

**8. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 20 JULY 2015**

**Decision:**

Financial Issues Paper

(1) That the establishment of a new budgetary framework outlining the budget guidelines for 2016/17 be set, with the following elements:

(a) the ceiling for expenditure from the Continuing Services Budget be no more than £13.003m including net growth;

(b) the ceiling for expenditure from the District Development Fund be no more than £550,000;

(c) balances be aligned with the Council's net budget requirement and be allowed to fall no lower than 25% of the net budget requirement; and

(d) the District Council Tax be increased by 2.5%, with the charge for a Band 'D' property increasing to £152.46 per annum;

(2) That a revised Medium Term Financial Strategy for the period 2016/17 – 2019/20 be developed accordingly;

(3) That communication of the revised Medium Term Financial Strategy to staff, partners and other stakeholders be undertaken; and

(4) That reductions in support for Parish and Town Councils, in line with the reduction in central funding received by the District Council, be progressed.

**9. COUNCIL HOUSEBUILDING CABINET COMMITTEE - 27 JULY 2015**

**Decision:**

(1) That the minutes of the meeting of the Council Housebuilding Cabinet Committee, held on 27 July 2015, be noted.

**10. GREEN BELT REVIEW (STAGE I) AND SETTLEMENT HIERARCHY**

**Decision:**

(1) That a meeting be held by the Planning Policy Portfolio Holder and Officers with Chigwell Parish Council to discuss in detail the responses to their comments for Stage 1 of the Green Belt Review;

(2) That the Green Belt Review (Stage 1) report be noted and approved for inclusion in the Local Plan Evidence Base;

(3) That meetings be held by the Planning Policy Portfolio Holder and Officers with both Buckhurst Hill and Roydon Parish Councils regarding their assessment in the Settlement Hierarchy Technical Paper;

(4) That the Settlement Hierarchy Technical Paper be noted and approved for inclusion in the Local Plan Evidence Base, subject to any amendments arising from the meetings with Buckhurst Hill and Roydon Parish Councils;

(5) That paragraph 14 (v)(h) of the methodology be reviewed to consider a more holistic approach than the aggregation of scores for each parcel of Green Belt land;

(6) That Stage 2 (Detailed Assessment) of the Green Belt Review be undertaken solely by the Council for the Epping Forest District area; and

(7) That, as amended above, the proposed outline methodology for the Green Belt Review (Detailed Assessment) be agreed, to enable the appointment of consultants to undertake this work.

## **11. FUNDING FOR DISABLED FACILITIES GRANTS**

### **Decision:**

(1) That a supplementary capital estimate in the sum of £120,000 for 2015/16 be recommended to the Council for approval to supplement the existing agreed budget of £380,000 for Disabled Facilities Grants;

(2) That a capital growth bid for a further £120,000 for the following 3 years until 2018/19, £360,000 in total, be made to supplement the existing agreed budget of £380,000 a year for Disabled Facilities Grants; and

(3) That the Housing Select Committee be requested to add an item to its work programme for 2016/17 to receive a presentation on the effectiveness of Disabled Facilities Grants within the District.

## **12. PRIVATE SECTOR HOUSING ENFORCEMENT**

### **Decision:**

(1) That the 'Verbal Advice' section of the Enforcement Options within the Policy be revised to improve its readability and understanding for Private Sector Tenants;

(2) That the Epping Forest District Council Housing Charter be added as an Appendix to the Policy; and

(3) That the updated version of the Private Sector Housing Enforcement Policy, attached as an appendix to the report and amended as above, be approved and adopted.

## **13. EPPING FOREST SHOPPING PARK - PROGRESS REPORT**

### **Decision:**

(1) That progress with the Epping Forest Shopping Park project be noted.

